UBSA SUMMER 2017 EMPLOYMENT POSITIONS

The Upward Bound Summer Academy (UBSA) is a 5-week residential academic and enrichment program for low-income and first-generation high school students in Columbia’s Upward Bound college-access program. During summer, students dorm, and attend classes, gym, and extracurricular activities. The following positions are available for Summer 2017:

**Residential Teaching Assistant (RTA)**

RTAs attend one week of training, and then co-facilitate Upward Bound programming for 5 weeks. On duty from Monday morning through Friday afternoon, responsibilities will include leading a residential team of 10 students. Duties may also include assisting teachers with academic classes, facilitate tutoring, facilitating club activities, and/or leading physical education activities.

$14/hr ($15 returning)/ 35 hours/wk
Included: 6 weeks of room and board
Timeframe: June 26 to Aug 4, 2017

**Supervisor/Head Resident**

Supervisor/Head Resident duties include the managing and supervising UBSA and RTAs, acting as liaison between DDC staff, students, and parents, and maintaining a fun and enriching academic environment.

$17/hr / 35 hours/wk
Included: 6 weeks of room and board
Timeframe: June 19 to Aug 5, 2017

**Night Security**

Night Security duties include supervising 4 floors of dormitory space, keeping a discipline log, and acting as liaison between DDC staff and families, to keep our students safe and well rested from 11:00 PM-5:00 AM (remaining hour used as needed).

$14/hr / 35 hours/wk
Included: 6 weeks room and board

**Teacher**

Teachers work Monday through Friday mornings with UB high school students. Responsibilities are to devise curricula, teach 3 classes, provide homework and exams, grade and record work weekly, provide regular feedback, and work in tandem with class RTAs.

$28.57/hr, 5 hr/day
Timeframe: July 3 to Aug 3, 2017

Visit [https://ddc.college.columbia.edu/opportunities/employment](https://ddc.college.columbia.edu/opportunities/employment) for applications.